



A guide to

# Fundraising

at Hannah's House



FIRSTLY

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# THANK YOU

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FOR SUPPORTING US

On behalf of everyone at Hannah's House, I extend my deepest gratitude for considering supporting our cause. Your potential contributions, whether through time, resources, or financial assistance, can profoundly impact the lives of the children and families we serve.

Our mission is to provide exceptional care and support to children with life-limiting conditions and their families. This is only possible through the dedication and kindness of individuals like you. Your commitment enables us to offer services that enhance quality of life, promote independence, and ensure that every child and family receives the support they need.

Every dollar raised and every hour volunteered brings us closer to our vision of a compassionate world where every child and family facing life-limiting conditions is supported. Together, we can make a tangible difference, offering hope and comfort to those who need it most.

We look forward to the possibility of partnering with you on this journey to create brighter futures for the children and families we care for.



Jonine Collins  
Chief Executive Officer



# Care, Comfort & Joy

Hannah's House provides health and support services to children and young people aged from birth to 18 years who have life-limiting and complex conditions.

Our family centered services include a range of in-home health, respite and NDIS supports.

We have a team of registered nurses and support workers with paediatric experience who are skilled in meeting the medical and care goals of children with complex needs.

We focus on helping children and families live their best quality of life from diagnosis through to recovery or bereavement and beyond.



# Your Impact

Many of us experience the joy of children in our lives but for families with children diagnosed with a life-limiting condition or complex condition, the 24/7 care needs can often overwhelm those feelings as they simply try and cope with daily life.

With your help, Hannah's House can provide vital respite and support for these families in times of need.

Our services include:



## Charitable Funding Care

As a result of caring for a child with complex needs and conditions, many families experience significant emotional, physical, social, and financial hardships. Donations to Hannah's House helps keep our services free of charge to families in need



## Playtime Program

In 2020 we launched our own fortnightly Playtime Playgroup. This allows children with complex needs to play freely in a supported space among their own peers.

We include a mix of activities such as messy mat play, music and art therapy, and special outings to exciting places such as SciTech and Lollypops Playland



## Peer-to-Peer Support Event

This program gives our families a chance to socialise and feel a sense of belonging with others who are on similar journeys.

We organise memorable group experiences for families such as trips to Perth Zoo and Adventure World, along special 'mums' and 'dads' only events



“Having a Support Worker from Hannah’s House has made the biggest difference to our lives.

I am able to leave Manna for a few hours each week having peace of mind that she is being thoroughly looked after. Not only does this allow me to run every day errands, but also gives me special one-on-one time with my son.”

Patti  
Kobe's Mum

“When our first support worker arrived, she helped our family so much and gave our family much needed respite.

Our current support worker is such a valuable addition to our team of support as she goes above and beyond in ensuring Edward is well cared for while I devote time for Ethan and other members of the family.”

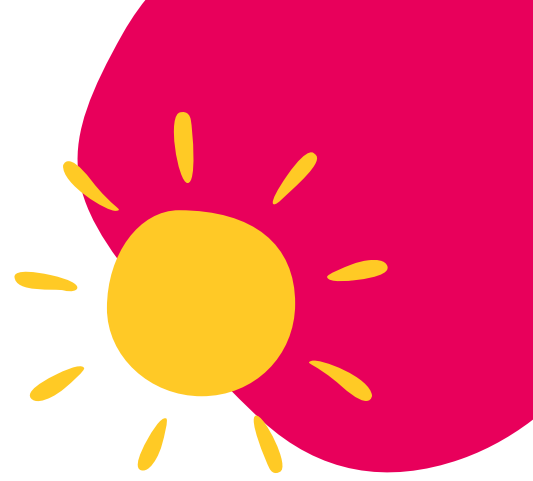
Genevieve  
Edward's Mum

“Receiving support from Hannah's House has been a game changer for us. Being released from hospital after 4 months, and given no support and navigating a complex condition and 13 specialists is demanding, stressful and isolating. With support from Hannah's House, I am able to rest, recharge, gather my thoughts and re-engage in activities that are meaningful for me.”

Francine  
James' Mum

# Are You Ready?

## Simple Steps to Get Started



1

### **Come up with your fundraising idea/event**

Get creative! Think about what event or activity will get the most people involved. Spoiler alert: there's plenty of ideas on the next page.

2

### **Register your fundraising activity with Hannah's House**

We can't wait to hear about your fabulous fundraising idea! Register your event online [here](#).

3

### **Plan your event**

There's guests to invite, a location to organise, food to order and more!

4

### **Personalise your fundraising page**

Log in to your fundraising page and make it uniquely yours! Add photos, share your story, and explain why you are supporting Hannah's House. Personal touches can inspire others to donate.

5

### **Spread the word**

The goal is to get as many participants as possible, so start spreading the news! Post on social media, send out emails, put up posters in your local area and more.

6

### **Make a personal Donation**

Kickstart your fundraising by making a personal donation. It sets a positive example and shows your commitment to the cause.

7

### **Bank your funds**

After you wrap up your awesome event, bank the funds you've raised for Hannah's House within 14 days.



# Register your event

## Fundraising online just got better!





We're thrilled to have you on board! Whether you're planning a bake sale, a fun run, a community picnic, or any other creative fundraising event, every effort helps us continue providing vital services to children with life-limiting conditions and their families.

To ensure your event is officially recognized and to receive all the support you need, please register your event with us. Here's how you can do it



Register  
Here



-  Visit our fundraising portal [fundraise.hannahshouse.org.au](https://fundraise.hannahshouse.org.au) or scan the QR Code
-  Fill out the event registration form with your event details.
-  Submit the form and await a confirmation email from our team.
-  Personalise your fundraising page & share!







# FUNDRAISING IDEAS

Let's begin!



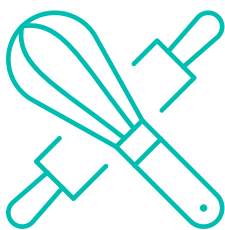
**Morning tea:** Invite your friends and family and ask everyone to bring a plate along with a donation, or have it catered for and charge guests a nominal amount (with profits donated).

**Garage Sale:** Gather up all that stuff that you don't need any longer, ask your friends to do the same and then have a front yard sale.



**Give up coffee for a day:** Ask your friends and family to give up just one take-away coffee and instead donate the \$5 to help Perth families.

**Bake sale:** Bake some cookies or cupcakes and sell them at your office.



**Silent Auction:** Host a silent auction with prizes donated by local businesses.

**Fitness challenge:** How many steps, push ups or burpees can you do each day for a month?

**Dress up day:** Ask people at school or work to donate to dress up. You can place donation tins around to boost your fundraising



**Fundraise your way:** Often, unusual or out of the box fundraising ideas are the best – the ideas are endless so don't be afraid to fundraise your way!



# START SPREADING THE NEWS

## ... PROMOTING YOUR EVENT

Once you've settled on a fundraising idea, it's time to start spreading the news to your friends, family, colleagues and anyone in between! The more people involved and contributing, the more support will be available to Hannah's House families.

Even creating this awareness is valuable to Hannah's House



CREATE YOUR OWN  
FUNDRAISING PAGE



SCHOOL &  
COMMUNITY  
NEWSLETTERS



FLYER DROPS



SOCIAL MEDIA  
NETWORKS



COMMUNITY  
BULLETIN BOARDS

# Banking Your Funds

If you've raised your funds online, those donations have gone straight to making an impact on Perth families. No need to deposit funds once your event is over.

If you have raised cash, please deposit the funds you've raised for Hannah's House within 2 weeks.

- **Account name: Children's Hospice Association**
- **Bank: Bendigo**
- **BSB: 633-000**
- **Account number: 151932035**

## Receipts

Donations of \$2 and over are tax-deductible and are eligible to receive tax receipts. Those donations made through your online fundraising page will automatically receive a tax-deductible receipt.

If you receive cash donations and the donor would like a receipt, simply record the donor's name, contact details and donation amount on a Donation Record sheet and send this back to us at the end of your event. We'll then issue receipts directly to your donors.

Please note: A tax receipt for donations can only be provided when the person does not receive goods or services in return i.e. tax deductible receipts cannot be provided for raffle or movie tickets, food purchases, ticket sales, etc.





# Tax Donation Request Form

Please fill out and return via email to [info@hannahshouse.org.au](mailto:info@hannahshouse.org.au)

Event Name

Organiser Name

Contact number of event organiser

Date of Event

Title

First Name

Surname

Email

Organisation

Street Address

Suburb

State

Postcode

Donation Amount

Deposit Date

- I would like to receive a tax-deductible receipt for my donation
- I would like to receive news and updates from Hannah's House

## Thank you for your support

Hannah's House helps bring care, comfort and joy to kids with life-limiting and complex conditions.

To learn more, support and donate, visit [www.hannahshouse.org.au](http://www.hannahshouse.org.au).

# Fundraising Terms & Conditions

Overview: These terms and conditions are designed to support and protect you while you fundraise for Hannah's House. Please take the time to read and understand these guidelines. If you have any questions or concerns, don't hesitate to contact us. It's essential to stay informed and periodically check for updates, as we reserve the right to make changes without separate notification.

To see the full Terms and conditions, please visit [www.hannahshour.oeg.au/terms-conditions](http://www.hannahshour.oeg.au/terms-conditions)

## 1. Approval for Fundraising:

- a. You must obtain authorisation to collect funds on behalf of Hannah's House. If your fundraising application is approved, we will send you an 'Authority to Fundraise' email or letter. You should not start fundraising until you have your 'Authority to Fundraise' email or letter.
- b. If you are younger than 18 years old when you submit your application, we will ask for your parent/guardian's consent. You must have a parent/guardian's consent before fundraising for Hannah's House.
- c. We may decline permission if your proposed activity does not align with our mission, values, objectives, or branding.
- d. Applicants with prior criminal convictions or pending cases will be considered on a case-by-case basis. You MUST notify Hannah's House if you have a prior criminal conviction or pending case.

## 2. Use of Brand:

- a. You cannot use your approval or association with Hannah's House for personal gain.
- b. You must always seek Hannah's House's permission before using our brand to promote your business or donating a percentage of sales to our cause.
- c. Always ensure transparency in communicating the amount donated from sales related to our cause.

## 3. Prohibited Activities:

- a. We do not endorse or approve any unlawful activities, political affiliations, firearms, alcohol or tobacco-related initiatives, X-rated or violent content, or any other objectionable materials.
- b. All activities must maintain a G rating to protect the reputation of Hannah's House.

## 4. Conduct and Behaviour:

- a. Fundraisers must uphold high moral values throughout the fundraising process.
- b. Fundraisers must maintain dignity, propriety, and decency in all interactions, including public promotions, supplier dealings, and social media engagement.
- c. Prohibited behaviours include the use of illegal substances, intoxication, inappropriate language, bullying, intimidation, or threatening behaviour.

## 5. Permits and Insurance:

- a. You must ensure compliance with local regulations, including obtaining necessary permits for your fundraising activity.
- b. Note that your initiative is not covered by Hannah's House's insurance. Inquire with your venue provider regarding insurance coverage if applicable.
- c. Hannah's House has no responsibility for insurance matters in relation to any fundraising activity undertaken by you (the Fundraiser), and you agree that Hannah's House will have access to copies of your policies on request. In special circumstances, Hannah's House may be able to assist with insurance and indemnity cover, dependent on the nature of the fundraising activity. If you are unsure whether your event requires insurance, please contact Hannah's House.

## 6. Liability and Indemnification:

- a. The fundraising activity will be conducted under your name and the activity is the sole responsibility of you (the Fundraiser).
- b. Participants release and indemnify event organisers from claims, losses, property damage, injuries, illnesses, or deaths arising from the event.
- c. You (the Fundraiser) agree to seek medical advice before committing to physical challenges.

## 7. Compliance with the Law:

- a. You must comply with all applicable laws, including fundraising regulations, permits, and COVID restrictions.
- b. You must adhere to privacy laws when handling personal and sensitive information.
- c. During fundraising activities, all fundraisers must comply with the [National Fundraising Principles](#).

## 8. Privacy Statement

- a. Please find our Privacy Statement here – <https://hannahshouse.org.au/privacy/>

We appreciate your commitment to fundraising for Hannah's House. You must adhere to these terms and conditions to ensure a successful and lawful fundraising experience. If you have any questions or need further clarification, feel free to contact us at (08) 6319 2850 or [info@hannahshouse.org.au](mailto:info@hannahshouse.org.au).





**Thank you for your  
support**